

Job Title: Assistant Teen Coordinator

Position overview: The Dance New England Assistant Teen Coordinators assist the teen program at Dance New England summer camp for 11 days. Dance Camp will occur July 31 - August 11, 2024, at Camp Timber Trails in Tolland, Massachusetts.

The Teen Program is hiring 2-3 Assistant Teen Coordinators to assist the Teen Coordinator.

Responsibilities

- Before camp, participate in any calls and planning work as directed by the Teen Coordinator.
- Ensure a fun and safe environment for all Teen Program participants.
- Lead workshops and activities with the Teen Program participants.
- Create connections with the participants when no activities are scheduled.
- Report any incidents as necessary to the health of the participants, the program, or Camp, to the Teen Program Coordinator.
- Ensure positive and responsive relationships with parents of teens.
- Be present at every Teen Program coordination meeting before, during, and after Camp.
- Ensure a positive attitude towards everybody at Camp.

Skills: Team player, experience connecting with teens, ability to foster an inclusive, safe, respectful, and fun culture.

Other job requirements: Attend setup, takedown, and all of Camp.

Supervised by: Teen Coordinator

Estimated Annual total hours:

Pre-Camp: 0-10 hours

At Camp: 20-30 hours including set-up and takedown

Post Camp: 0-5 on any post-camp report or debrief as directed by the Teen Coordinator and/or Teen Committee Head

Compensation: Free working Camp plus \$15/hour

To apply: Email teens@dne.org